

**San Juan River Village Metropolitan District**  
**Regular Monthly Meeting Minutes**  
November 9, 2023

The meeting was called to order at 6:12 pm by Rick Moore, Vice President. The directors present were Doug Hampton and Addi Greer. Bonnie Weathers and Debbie Moore, homeowners, were also present. Tim McRee and David McRee, Maintenance Operators, were also present. Cynthia Purcell, District Manager, took minutes.

Addi moved to approve the minutes from October 12, 2023. Doug seconded and the motion carried.

**Maintenance Operator's Report:**

**Road Department Report:** Tim reported that the road has been repaired on Larkspur after the pressure system was replaced. Tim picked up the new water truck from Phoenix, AZ and drove it back. A new spray bar was purchased to apply the dust abatement. It will arrive next week. Additional cable was ordered to install the remaining security cameras at the maintenance building.

**Water Department Report:** The water usage was reviewed for October – 371,180 gallons. \$374.60 was billed for surcharge fees for daily water use over 750 gallons. Tim reported that two caustic pumps, which are used to adjust the pH in the water, failed. A new one arrived today and will be installed tomorrow. The paperwork for the new gallery well has been submitted to the state and the Division of Water Resources. Once both entities have reviewed the documents, we should be able to put it online. The housing for the water tank electronics has been built in the shop and placed onsite at the water tank. The door will be installed and the radio antenna moved to accommodate the new structure. The leaky fire hydrant on Larkspur has been repaired.

**Sewer Department Report:** David reported that he was able to add the manhole rehab pictures and information into the GIS mapping system.

**Parks & Recreation Report:** Tim reported that they cut down and removed two dead pine trees on Larkspur. They also placed large rocks within the right-of-way at the new USFS access gate on Larkspur. This will prevent parking within the road right-of-way and damage to a fire hydrant and manhole.

**Public Comment Period:** None

**Administrative Report:**

The District is in compliance. Cynthia presented the revised draft 2024 budget. Each fund was discussed, along with potential capital improvement projects. Rick moved to approve the budget as presented. Doug seconded and the motion carried.

Cynthia reported that a new lease agreement was just received from Vertical Bridge to install a cell tower on Metro property. The lease was sent to Jeff Driscoll to redline. It can be reviewed/discussed at the next board meeting.

Forty-One delinquencies totaling \$13,817.61 were noted in October.

The board discussed employee evaluations/bonuses for 2023. Rick is going to get with Lisa to prepare checks for distribution at a later date.

**Treasurer's Report:**

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for October, 2023. Doug moved to accept the financials. Rick seconded and the motion carried. There were no bills presented for payment.

**Old Business:**

Cynthia reported that she consulted with Mike Davis of Davis Engineering regarding the possibility of paving the roads. His firm could do an engineering survey of the condition of the roads and make recommendations for around \$5,000. He said that a good ballpark figure to work with would be \$1 million/mile to pave, if no substrate work was needed, and probably closer to 1.5 million/mile to pave if substrate work was necessary.

**New Business:**

There were no new whole house water filtration rebate applications submitted this month.

There were no well permit inquiries from Bill Wittwer.

**Other Business:**

The POA will be meeting later this month.

Bruce Keuning submitted a letter of resignation from the board effective 10/31/23. He stated he will be moving to another state. Recruitment will begin to appoint a new board member.

The board appreciation dinner will be at Alley House on December 15<sup>th</sup> at 5:00pm.

There being no other business, Rick adjourned the meeting at 6:49 pm.

Respectfully submitted,

Cynthia Purcell  
District Manager