

San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes
March 9, 2023

The meeting was called to order at 6:07 pm by Steve Wilkins, President. The directors present were Doug Hampton (via phone), Carrie Wienckowski, Rick Moore, and Addi Greer. Tim and David McRee, Maintenance Operators, were also present. Cynthia Purcell, District Manager, took minutes.

Carrie moved to approve the minutes from February 9, 2023. Addi seconded and the motion carried.

Maintenance Operator's Report:

Road Department Report: Tim reported that some of the pipes on the water truck froze and broke. He and David have made the necessary repairs. They also had to get one of the motor grader tires repaired in Durango. They will start pushing more of the slush off the roads with the motor grader and as the roads dry out, start repairing the potholes. Carrie requested that the rocks be swept off the asphalt aprons at all entrances. Tim and David are also going to perform some maintenance on the water jet truck to be ready to jet the sewer lines once the snow melts off. The new tank for the dust abatement product storage should arrive soon. The cost of the product increased since the budget was prepared and will be an additional \$6,900. Tim and David will be able to apply 3 treatments this year. Two of the security cameras on the maintenance building were repositioned to have a wider field of view. David hasn't made progress on the inventory ordering system this past month because he was preparing for his operator licensing test. He sat for the test today in Durango and passed. He will have one more test to take in a couple months to complete all of his licensing requirements to run both the water and sewer systems. Tim has cancelled his registration to attend the water conference in April and will not need to renew his licenses.

Water Department Report: The water usage was reviewed for February – 369,750 gallons. \$288.00 was billed for surcharge fees for daily water use over 750 gallons. Tim reported that PALL has started working on the computer programming to add the third gallery well to the system. They will also be sending the wiring diagram. He has also been in contact with DAK about acquiring the pump bracket. They should have all the supplies necessary to install the pump this summer.

Sewer Department Report: Tim reported that he received some remedies to control the odor from the lift station next to Robert Soniat's home from Gene Tautges. Robert has been blocking access to this lift station with vehicles, trailers and snow. A letter was sent to him by Jeff Driscoll, attorney, to cease. Tim reported that they need to clean the lift station on Red Ryder at least quarterly due to grease and fat buildup. Carrie suggested educating homeowners about what not to put down the drain. She and Cynthia can draft something to be sent out in the billing and to the POA for inclusion in their welcome packet. The blower on the aerator in the lagoons has been replaced.

Parks & Recreation Report: No report.

Public Comment Period: None

Administrative Report:

The District is in compliance. The election slated for May 2, 2023 has been cancelled because there were not more candidates than seats available. Doug and Rick were elected by acclamation for a 4-year term and Addi and Bruce Keuning for a 2-year term. There is still one vacant seat available. The board can appoint someone to fill this seat in May.

Cynthia reported that she was contacted by Vertical Bridge to install a cell phone tower at 598 Alpine Drive. They offered a onetime payment of \$50,000 for a perpetual easement. The footprint would be around 100'x100' with an 80' monopine pole. The board requested that Cynthia discuss liability issues with the attorney first before they proceeded with any negotiations.

Twenty-Five delinquencies totaling \$6,431.61 were noted in February.

Cynthia presented a draft employee benefit package. The board will review and make recommendations at the next meeting. Steve moved to authorize a \$2,500 bonus, given as 14 days Paid Time Off (PTO) to David for passing his operator license test. Rick seconded and the motion carried. Any additional time off for David this year will need to be approved and unpaid.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for February, 2023. Steve moved to accept the financials. Carrie seconded and the motion carried. There were no bills presented for payment.

Old Business:

No old business to report.

New Business:

The board discussed the draft hookup document. Cynthia will post a notice on the website that states the board will be reviewing a change to rates & fees as it pertains to prepaid Plant Investment Fees (PIF) and remodels at their next meeting.

There were no new whole house water filtration rebate applications.

There were no well permit inquiries from Bill Wittwer.

Other Business:

The POA hasn't met yet – no report.

There being no other business, Addi moved to adjourn the meeting at 8:23pm. Carrie seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager