

**San Juan River Village Metropolitan District**  
**Regular Monthly Meeting Minutes**  
June 2, 2022

The meeting was called to order at 6:02 pm by Steve Wilkins, President, via GoToMeeting video conference. The directors present were Doug Hampton and Addi Greer. Tim McRee and David McRee, Maintenance Operators, were also present. Bonnie Weathers, homeowner, was also present. Cynthia Purcell, District Manager, took minutes.

Addi moved to approve the minutes from May 12, 2022. Steve seconded and the motion carried.

**Maintenance Operator's Report:**

**Road Department Report:** Tim reported that all of the equipment is in good working order. They have been getting the mowing done around the neighborhood. The security cameras are on hold until Visionary comes out to fix their radio which is blocking the request from the camera. Steve has been calling and trying to get them to make the service call.

**Water Department Report:** The water usage was reviewed for May – 289,600 gallons. There were several homeowners that left their water on and had high usage. \$587.00 was billed for surcharge fees for daily water use over 750 gallons. Tim reported that we got the contract from DNR Tank to paint the interior of the water tank sometime this summer. PAWSD loaned us a bypass tank that holds 10,000 gallons. Tim and David will begin prepping the temporary tank bypass system over the next several weeks. Once the painting begins, it is anticipated that the project will take four weeks to complete. Since the bypass tank is considerably smaller than the current water tank, there is concern that the water plant may not be able to keep up with the current water demand. The board discussed sending a letter to all homeowners explaining the upcoming project and the need to conserve water while the bypass tank is in use. A limit could be set for each household and if exceeded, could result in disconnection of service. Doug reported that the average person uses 75 gallons of water/day. Examples of how much water is used when doing household activities could be included in the letter as reference. Tim could monitor the usage on a daily basis throughout the duration of the project for households that exceed the limit. Cynthia will draft a letter and send it to the board for review. The gallery well contract was signed and a 50% deposit was made. Tim was able to negotiate a lower price by reducing the clean up fees. Tim will take care of the excess dirt left from the excavation of the well and spread it around the site or other parts of the neighborhood. As soon as the well parts come in, the work will commence (most likely in October or November). Tim reported that there is a slow leak in the raw water tank in the water plant. He received a quote to replace it for \$22,000. This tank, along with one other, was replaced in 2016 for \$11,000. Tim is going to get a quote for the tank made out of stainless steel. Tim reported that it isn't an emergency situation, just an annoyance. Tim will keep the board apprised.

**Sewer Department Report:** Tim reported that they found some material in the boneyard to dress up the sewer pump house. It will be installed, as time allows.

**Parks & Recreation Report:** Tim reported that they haven't been able to burn the wood piles due to the fire ban.

**Public Comment Period:** Bonnie complimented the efforts of the dust abatement application. She felt this application was successful in keeping the dust down. Steve also reported that he thought this application worked better than last year. The board discussed doing another application, especially in areas that have degraded, prior to the 4<sup>th</sup> of July. The board also discussed possibly budgeting for three applications next year.

**Administrative Report:**

The District is in compliance. Cynthia reported that she and Lisa have been working with the CPA on the financial audit these past couple of weeks.

The board discussed the director vacancy. Cynthia reported that she contacted Hal Janke about possibly serving on the board. He said he would consider it and get back to her. She hasn't heard anything yet. Recruitment will continue.

Thirteen delinquencies totaling \$3,417.96 were noted.

**Treasurer's Report:**

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for May, 2022. Steve moved to accept the financials. Addi seconded and the motion carried. There were no bills presented for payment.

**Old Business:**

No old business to report.

**New Business:**

There were no new whole house water filtration rebate applications.

There were no well permit inquiries from Bill Wittwer.

**Other Business:**

No POA report.

Steve requested that he would like to see future meetings held in person at the maintenance building.

There being no other business, Steve moved to adjourn the meeting at 6:53pm. Addi seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell  
District Manager