

**San Juan River Village Metropolitan District**  
**Regular Monthly Meeting Minutes**  
January 14, 2021

The meeting was called to order at 6:34 pm by Steve Wilkins, via GoToMeeting video conference. The directors present were Carrie Wienckowski, Addi Greer and Doug Hampton. Tim McRee, Maintenance Operator, was also present. Cynthia Purcell, District Manager, took minutes.

Addi moved to approve the minutes from December 10, 2020. Steve seconded and the motion carried.

**Maintenance Building Construction Update:** Cynthia reported that the Certificate of Occupancy was obtained last month. The building went over budget by \$1,000 but there is still an outstanding bill from the plumber for add-on items. Tim and David have installed the electrical needed for the welder. They will also clean up some of the old chairs and table from the skunk house to set up in the new building.

**WEP River Project Proposal Update:** On hold until the lawsuit is resolved.

**Maintenance Operator's Report:**

**Road Department Report:** Tim reported that he and David have begun modifying the water truck to be able to apply the dust abatement material. Steep Street is now closed for the winter using the temporary barriers. They are having problems with people using Steep Street as a ski hill and removing the barriers. Tim has started plowing Steep Street to curtail this activity. The board will continue to discuss the possibility of closing Steep Street permanently in the spring.

**Water Department Report:** The equipment from Zenner has been installed to ensure the continuity of meter reading beyond 12/31/20. A repeater is not working properly, but the technician reported that they are having software issues. This should be resolved soon. The water usage was reviewed for December – 421,940 gallons. Tim and David are waiting to hear from the Colorado Dept. of Health as to when the Sanitary Survey field visit will be scheduled this year. Tim and David will be meeting with Steve Omer next week to finalize all the water lines for the GIS mapping project. They will discuss the possibility of increasing flows to the hydrants with him at that time. Tim would like to obtain the old flow data from the fire department and purchase a flow meter to perform annual flow testing on the hydrants within the neighborhood.

**Sewer Department Report:** Tim reported that one of the air diffusers on the lagoons is leaking when the temperature is really cold outside. It is still functioning, just not efficiently. He will need to dig this up in the spring to repair.

**Parks & Recreation Report:** Tim reported that the ponds are being used for ice skating and there have been no issues.

**Public Comment Period:** No public in attendance

**Administrative Report:**

The District is in compliance.

Eighteen delinquencies totaling \$4,657.42 were noted. One homeowner will receive a 10 day notice to have their water disconnected if they haven't paid by January 15<sup>th</sup>.

**Treasurer's Report:**

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for December, 2020 and Year-End. Steve moved to accept the financials. Addi seconded and the motion carried. There were no bills presented for payment.

**Old Business:**

Cynthia consulted with Jeff Driscoll and the CSD Property & Liability Pool as to the type of insurance needed for the Metro District to allow use of the maintenance building by the POA and subsequently property owners. The POA will need to provide their own liability insurance and worker's compensation for employees. The POA is looking into this type of policy. The POA will also review the revised lease agreement that states the insurance requirements at their next meeting.

Steve reported that he emailed the Gundelach's regarding the cul-de-sac replat they are seeking for their property. He informed them that the Metro and POA want to review the actual submittal to the county before making any comments.

**New Business:**

There were no whole house water filtration rebate applications to review.

Cynthia reported that Bill had no new inquiries for well permits this month.

The board discussed the two offers that were received for the Metro lots for sale. Cynthia will respond to both offers; countering on one of them, contingent upon building a single-family home. Doug suggested moving the dust abatement storage tubs to another location as they may be an eyesore to someone interested in the lots.

**Other Business:**

Steve reported that the POA had to postpone their meeting due to internet issues. They will be meeting next Tuesday.

Addi moved to adjourn the meeting at 7:56pm. Doug seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell  
District Manager