

**San Juan River Village Metropolitan District**  
**Regular Monthly Meeting Minutes**  
December 12, 2019

The meeting was called to order at 6:30 pm by Steve Wilkins, Vice President. The directors present were Bill Wittwer and Doug Hampton. Homeowners, Bonnie Weathers, Robert Soniat and Addie Greer, were also present. Tim and David McRee, Maintenance Operators, were also present. Cynthia Purcell, District Manager, took minutes.

Bill moved to approve the minutes from November 14, 2019. Doug seconded and the motion carried.

**Maintenance Operator's Report:**

**Road Department Report:** Tim reported that he was having issues with the ignition switch in the plow truck. It will need to be taken to the dealership in Durango for repair. This will try to be scheduled around the weather. The chains have also been put on the grader and it is ready for snow plowing.

**Water Department Report:** The water usage for November was reviewed – 240,250 gallons. Tim showed David how to perform a CIP on the water plant. David will perform the next CIP with guidance from Tim as needed. Tim will write up the standard operating procedures with his shortcuts for the CIP and Cynthia will type it up and laminate it for easy reference.

**Sewer Department Report:** Tim reported that berms were constructed around the sewer ponds to alleviate flooding from spring runoff. He and David also constructed a berm along Hwy 160 behind the properties on Alpine Drive. They improved the drainage ditch as well to divert snow melt and water to prevent flooding. As the ground was pretty wet and sloppy, a little clean up will be done later when it is dry. Tim reported that he will be able to move the sewer line that is infringing on Robert Soniat's property back within the district's easement. He will upgrade the existing pipe, put a tracer on it, and install a cleanout. This work will be done in the spring.

**Parks & Recreation Report:** Nothing new.

**Public Comment Period:** Addie Greer expressed a willingness to serve on the board. She also presented an article she read in a Denver paper regarding metro district authority as pertaining to debt obligation.

**Administrative Report:**

The District is in compliance. The budget packet will be distributed to multiple official agencies tomorrow. The transparency notice (district fact sheet) has also been completed and is posted on the Special District Association's website.

There are currently 2 board vacancies. Doug nominated Addie Greer and Bonnie Weathers for the two vacant seats. Addie accepted, Bonnie declined. Doug moved to appoint Addie Greer to the board. Steve seconded and the motion carried.

Twenty-Four delinquencies totaling \$6,068.39 were noted.

Cynthia presented the 2020 budget. Doug moved to approve the 2020 budget and associated packet to be submitted to the state and other official entities. Steve seconded and the motion carried. All documents were signed by Steve and attested to by Bill.

**Treasurer's Report:**

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for November, 2019. Doug moved to accept the financials. Bill seconded and the motion carried. There were no bills presented for payment.

**Old Business:**

No old business.

**New Business:**

The board discussed moving forward with the construction of the maintenance building. Cynthia will apply for a building permit in January. Steve will get a bid on a metal building. The board will begin acquiring bids for a foundation and will start putting together a materials list to begin construction this spring. A general contractor may need to be hired to facilitate aspects of the project.

There were no whole house water filtration rebate applications to review this month.

Bill reported there were no new well permit applications.

**Other Business:**

Steve reported that the POA held their annual meeting and election of officers this week. There were 144 votes cast. The officers elected were: Robert Ricketts, Julene Campbell, Carmen Pistillo, Jeff Hester, and Steve Wilkins.

There being no other business, Steve adjourned the meeting at 7:05pm.

Respectfully submitted,

Cynthia Purcell  
District Manager