

**San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes**

March 14, 2019

The meeting was called to order at 6:30 pm by Louise Sumner Woods, President. The directors present were Bill Wittwer (via phone) and Doug Hampton. Homeowner, Bonnie Weathers, was also present. Cynthia Purcell, District Manager, took minutes.

Bill moved to approve the minutes from February 14, 2019. Doug seconded and the motion carried.

Maintenance Operator's Report: Tim was not present at this meeting

Road Department Report: Doug updated the board on the current road conditions. Due to the large quantity of accumulated snow and this past "slushie" storm with warming temps, the culverts throughout the neighborhood and under Hwy 160 have become clogged shut. The melting snow is flooding the roads and the condos along Alpine Dr. and beyond. Tim and Doug have been working nonstop over the last few days to open the culverts and divert the rushing water. They contacted CDOT and got permission to dig trenches along the highway to divert the water. They were able to break up some of the snow on the north side of the highway, but it created a wall of water that flooded the highway and the south side of the neighborhood. They are trying to get a hold of Andy Weber to bring his bigger equipment in to break up the barriers and create diversions to do flood mitigation. If Andy isn't available they will contact Tracy Smith. This has been a colossal undertaking! Louise moved to approve payment to Doug through Hampton Construction for his time/equipment in helping Tim with the snow removal over the past two days. Bill seconded and the motion carried.

Water Department Report: The customer water usage report was reviewed for February – 293,450. A water break also occurred at Harman Ave and Elk Ridge Place this morning. Tim was able to repair the line by the afternoon. The tire chain on his backhoe broke during this process. Tim had to remove it, weld the chain and reattach. The chlorine generator also quit working.

The water looping line project is on hold due to the severe weather.

Sewer Department Report: The flooding water is also impacting the sewer lagoons. The first pond flooded and Tim is working to divert any more water from entering the system. This will impact the I & I. Louise inquired about the blockage of the lower lift station discussed at last month's meeting. Since this is the second occurrence at that particular lift station, she felt the owners of rentals along Red Ryder Circle and Little Beaver Place should be notified about not flushing blue rubber gloves and cleaning rags down the sewer.

Parks & Recreation Report: No report.

Public Comment Period: None

Administrative Report:

The District is in compliance. Cynthia presented the application for exemption from audit along with a resolution, prepared by Mike Branch. Louise moved to approve the application for exemption from audit and the associated resolution. Doug seconded the motion carried. Signatures were obtained for both. The exemption application is due March 31, 2019. Cynthia will submit this to the state.

There is currently one vacant seat on the board. Cynthia reported that there have been no inquiries.

Thirty one delinquencies totaling \$9,865.86 were noted. Most of these are just late payers.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for February, 2019. Doug moved to accept the financials. Bill seconded and the motion carried.

There were no bills presented for payment.

Old Business:

Cynthia reported that the whole house water filtration rebate program will be announced in this month's billing. The announcement and associated rebate form will be available to download on the District website.

Doug reported that he hasn't had time to put together his report on the short term rentals sewer impact study. He will need to work with Tim to navigate the Mosaic system for the required info. Cynthia suggested asking Gene Tautges to perform the study with Doug's input. The board was favorable. The study will include average daily use for full time homeowners vs. short term rentals between December 15th and concluding on January 6th. As no outside watering takes place during this time period, the water consumption all goes through the sewer.

New Business:

Cynthia reported that the land use application submitted to the county for the replat has been reviewed by John Shepard and comments for revision were sent a few days ago. Cynthia will review the comments with Dean Schultz at the end of next week when he is back in town. Once the necessary revisions are completed, a new land use application for the final plat will be submitted. This will go before the planning commission and then the county commissioners. This process will take approximately 2-3 months. Then we can put the lots up for sale and begin the conditional use permit process to start the actual construction of the maintenance building. The board was favorable to the architect's revision of the plan to have the office at the entrance to the building and the bathrooms in the middle.

Bill reported that there are no new well permit applications.

Other Business:

No POA report.

The board discussed the need to hire additional help for Tim. Especially with this last storm, there are too many things that need attention at the same time. The board expressed their gratitude to Tim for going above and beyond to keep everything running (and at all hours of the day/night). His dedication to this community is unmatched! The board discussed hiring another person full-time to work with Tim, as well as a summer helper. This is a difficult task as Tim performs a multitude of job duties. If someone could be hired full-time now, Tim could begin training them to eventually take over his position when he is ready to retire. Doug has a lead on someone that may be interested in the full-time position. He will do some inquiries and report back. Cynthia reported that there is a job fair at the high school each year. This could be a possible avenue for recruiting a summer helper. The board also discussed the possibility of hiring Gene Tautges to run the water/sewer plant and perform all needed reports/sampling (if willing). This could free Tim up quite a bit. Cynthia will talk to Gene about this possibility. The board will revisit this again next month.

There being no other business, Louise moved to adjourn the meeting at 7:28pm. Bill seconded the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager