

San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes
November 9, 2017

The meeting was called to order at 6:30 pm by Carrie Wienckowski, President. The directors present were Bill Wittwer (via phone), Steve Wilkins and Louise Sumner Woods. Cynthia Purcell, District Manager, took minutes.

Steve moved to approve the minutes for October 12, 2017. Bill seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for October – 320,800.

Sewer Department Report:

Cynthia reported that the wastewater discharge permit is up for renewal and expires in May, 2018. Gene is working on the renewal application and should have it ready to submit next month. Tim has worked hard to keep from violating and believes the State will renew the permit for another 5 years, with the existing infrastructure (lagoons).

Road Department Report:

The board discussed road conditions and strategies for improving the roads next year. The board would like to have the loose gravel on the edges of the road rolled back into the middle of the roads to help with muddy conditions. As there has been a lot of construction in the neighborhood, the roads impacted the most will be of highest priority for repair next year. The bottom of Steep St. is also an area of concern. Andy will be contacted to perform road maintenance in May.

Steve suggested hiring a few homeowners in the neighborhood as District employees to help Tim with snowplowing, on an as needed basis, using District equipment. Cynthia will discuss with Tim and brainstorm to come up with potential applicants. The employees would need to be trained to use the District equipment.

Carrie requested that the speed bump in front of her house be removed before the snow flies. The school bus driver spoke to Carrie about safety concerns.

At the request of Dennis & Suzi Schlichter, Cynthia sent a letter to the homeowner at 621 Swiss Village Dr. requesting that they clean up the pile of debris at their driveway entrance to prevent erosion and drainage issues. The homeowner has not addressed the issue or responded to the request. Cynthia will contact the County for enforcement.

Parks & Recreation Department Report:

No report.

Administrative Report:

The District is in compliance.

The board reviewed the draft 2018 budget. Each Fund – General, Water and Sewer was discussed. The spreadsheet also outlined the capital projects in each fund that have been recommended for consideration to the board. Steve presented some preliminary drawings for constructing a maintenance building/clubhouse on Alpine Dr. at the site of the old clubhouse. The board reviewed the plans and discussed different options for funding this project. All budget items were discussed in detail and the board accepted the recommendations for funding as proposed in the draft budget. The final budget will be voted on at the December meeting.

Twenty-Four delinquencies totaling \$6,616.97 were noted. Cynthia will certify three delinquent accounts with the Archuleta County Treasurer.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for October, 2017. Steve moved to accept the financials. Louise seconded and the motion carried.

There were no bills presented for payment.

Old Business:

The board discussed the undeveloped Harman Ave. cul-de-sac and Unit 1 Lot 40X. Cynthia reported that the Hank's and Judd's had reached an agreement on the purchase of the lot. Cynthia will contact Jeff Driscoll to draw up an agreement between the Metro District and the Judd's. It would state that the fees paid into the District over the years by the Mackey's/Judd's for services not provided, in the amount of \$20,000, be refunded. In exchange, The Judd's would agree that no services would ever be provided to this lot. Cynthia was also instructed to initiate the vacation of the Harman Ave. cul-de-sac with Archuleta County.

New Business:

The board discussed employee yearly evaluations. Carrie and Steve will do the evaluation for Cynthia. Cynthia will do Tim's evaluation, with Gene's input, prior to the December meeting. The board also discussed giving Keith a bonus. Louise moved to give Keith a bonus of \$500. Steve seconded and the motion carried.

The board discussed an end of year appreciation dinner for the supervisors, employees and their spouses. This will be held on December 14, 2017 at 6:30pm – location to be determined.

Bill reported that there were no new well permit applications.

Other Business:

Steve reported on POA business. He showed the board the progress being made on the property owner contact website development. He is working through some of the bugs with the developer.

There being no other business, Steve moved to adjourn the meeting at 9:41pm. Louise seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager