

San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes

November 10, 2016

The meeting was called to order at 6:35 pm by Carrie Wienckowski, President. The directors present were Steve Wilkins and Bill Wittwer (via phone). Homeowners, Bonnie Weathers and Shawn & Joni Felts, were also present. Cynthia Purcell, District Manager, took minutes.

Steve moved to approve the minutes for October 13, 2016. Bill seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for October – 355,950.

Tim would like to get the water/sewer tap installed at the lot next to the bridge on Red Ryder Circle before the weather changes. The District will need to hire someone to assist with the install. Tim's daughter is available for hire and the board was favorable. Time and weather allowing, she may be able to assist with RSV installs as well.

Sewer Department Report:

Nothing new to report.

Road Department Report:

The board discussed the grading of roads for the coming year. It was agreed that the condition of the roads would be evaluated in the spring before having Andy perform the grading.

Strohecker Asphalt will not be able to complete the paving of the entrance at Harman Ave. before winter. Cynthia contacted CDoT and the permit has been extended to April 20, 2017. Kip will put us on the schedule in the spring.

Tim requested that "No Parking on District Roads" signs be reinstalled at each entrance to the subdivision. With winter approaching, he is not able to have cars towed that are parked on District roads without the signage. The board was favorable. The board discussed installing speed limit signs at each entrance as well.

Parks & Recreation Department Report:

Nothing new to report.

Administrative Report:

The District is in compliance.

Fifteen delinquencies totaling \$6,119.65 were noted.

The board reviewed the newly updated draft 2017 budget. An item was added to the capital projects list under the water fund: the purchase of new fireflies and rsv's in the amount of \$22,250. Tim has been experiencing failure of these items and would like to systematically replace the old ones. The District was offered new fireflies/rsv's for a discounted price, but the warranty would expire in 2 years. Or, we could purchase the same products with a 10 year full replacement warranty for \$20/unit more. The board requested that Cynthia inquire as to how long the products have been in production. Steve requested that the Proposed Capital Projects page of the budget worksheet be revised to reflect the beginning balance of the sewer reserve fund and anticipated ending balance once capital projects were selected for funding and excess funds were added to the reserve account. He would also like to see the District begin planning for building a new meeting house and shop for District equipment storage and maintenance. Carrie will talk to a friend of hers that is an architect to inquire about the cost of producing designs for each. These projects could be spread out over several years, beginning with planning and design next

year. The board also discussed adding the paving of Alpine Drive East to the budget next year. The goal would be to pave Alpine Drive West in 2018, completing the entrances. The repair of 4 manholes is included in the budget – 2 in maintenance expenses and 2 in capital projects. Steve requested that they all be accounted for in one or the other account, not both, for transparency. This will also keep the budgeted 7 year average from being skewed over time. Cynthia will update the budget with hard costs as they become available and update the board prior to the next meeting.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for October, 2016. Steve moved to accept the financials. Bill seconded and the motion carried.

There were no bills presented for payment.

Old Business:

Cynthia reported that the FireWise grant project areas have been completed. Robert Soniat has requested that the air curtain burner be put off until the spring when more homeowners are around to take advantage of it. The board would like clarification as to who will oversee and operate the equipment. The board also discussed whether or not there is enough interest from homeowners to warrant bringing this equipment into the neighborhood.

There has been no word from the potential buyer for several Metro owned lots in the neighborhood.

New Business:

Cynthia presented Resolution 2016-2 Certifying Delinquent Accounts to Archuleta County Treasurer. Two delinquent accounts would be certified. Steve moved to approve Resolution 2016-2 Certifying Delinquent Accounts to Archuleta County Treasurer. Bill seconded and the motion carried. Carrie signed the resolution and Steve attested.

Bill reported that there have been no new well permit applications.

Other Business:

Steve gave a POA report. The fence warranty has expired and the POA entered into a maintenance agreement with the installer for \$500/year. They also received a variance request from a homeowner whose dwelling was built in 2000 within the easement. The variance was granted.

The board discussed employee evaluations for both Tim and Cynthia. Dennis and Steve will handle Tim's; Carrie and Linda will do Cynthia's, before the next meeting.

The board discussed an end of year appreciation dinner for the supervisors, employees and their spouses. Cynthia will inquire with several restaurants about their accommodations and send out information to the supervisors with a few potential dates at the beginning of December.

There being no other business, Steve moved to adjourn the meeting at 8:10pm. Bill seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager