

San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes

August 11, 2016

The meeting was called to order at 6:36 pm by Carrie Wienckowski, President. The directors present were Steve Wilkins, Bill Wittwer, Dennis Jeffrey and Linda Gundelach. Cynthia Purcell, District Manager, took minutes.

Bill moved to approve the minutes for June 9, 2016. Steve seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for July – 678,750.

Sewer Department Report:

The manhole rehab and lift station rehab project will begin next Monday. Tim will be renting a bypass pump to operate while the lift station is being worked on.

Road Department Report:

Andy Weber will be replacing the culvert on Harman Ave. beginning Monday. It is anticipated to take four working days. Carrie requested that Dave Brewster be emailed to notify him of the culvert project due to the proximity to his property. She also requested that a caution sign or barricade be erected on Harman Ave. and Steep St. to warn motorists of the project. Andy will then move on to grading the roads and then demolishing the clubhouse and hauling the concrete away. Tim will be rerouting the electrical wiring to the shed prior to the removal of the clubhouse.

The paving of the entrance is slated for sometime in September.

Steve requested that a sign post be purchased for the new radar sign to be installed just past the top of Steep St. on Harman Ave. The radar sign could then be swiveled to warn motorists of their speed in both directions

Parks & Recreation Department Report:

No Report.

Administrative Report:

The District is in compliance.

Eighteen delinquencies totaling \$7,459.73 were noted.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for March, 2016. Steve moved to accept the financials. Linda seconded and the motion carried.

There were no bills presented for payment.

Old Business:

Cynthia reported that Robert Soniat was meeting with Bill Trimarco of FireWise tomorrow to discuss finalizing the grant application.

Dennis reported that he will be meeting with a realtor to obtain a market analysis on Metro owned properties. These properties could possibly be sold to finance a new meeting house.

New Business:

Bill reported that there have been no new well permit applications.

Other Business:

Steve gave a POA update. They discussed trying to establish a yearly maintenance plan for Aspen Lake. They would like the Metro to consider matching funds to keep this area cleaned up. Cynthia reported that she will be meeting with Shawn Felts later this month when he returns to the neighborhood to formulate a plan. Steve moved to approve spending up to \$2,000 from the Conservation Trust Fund for remediation at Aspen Lake this year. Dennis seconded and the motion carried. The board would like to include a line item in next year's budget for the yearly maintenance of Aspen Lake. A contractor will be hired to perform the work as Tim is too busy. Steve also reported that the POA is ready to move forward with a Quiet Title Action to remove any ambiguity in the chain of title for the river corridor. They would like to hire Jeff Driscoll due to his familiarization with the issue.

Chris's last day of work is tomorrow. He has also been working on developing a esri map of all water/sewer lines and infrastructure of the District. This was a contract project above his regular work duties.

There being no other business, Steve moved to adjourn the meeting at 7:56pm. Bill seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager