

# San Juan River Village Metropolitan District Regular Monthly Meeting Minutes

May 12, 2016

The meeting was called to order at 6:34 pm by Carrie Wienckowski, President. The directors present were Steve Wilkins, Bill Wittwer and Dennis Jeffrey. Homeowners, Shawn & Joni Felts, Robert Soniat and Bonnie Weathers were also present. Tim McRee, Maintenance Operator, was also present. Cynthia Purcell, District Manager, took minutes.

Steve moved to approve the minutes for April 14, 2016. Carrie seconded and the motion carried.

## **Water Department Report:**

The customer water usage report was reviewed for April – 289,650. Tyler Mann's water usage was unusually high. Tim had contacted their property manager to inform them of the issue last month. Cynthia will contact Mr. Mann again.

Tim requested permission to install flush hydrants in four locations throughout the neighborhood: end of Swiss Village; on Bridge Dr.; on Monkshood; and Elk Ridge Place. Each hydrant will cost approximately \$1,500-1,800 and will take two people a full day to install. Tim reported that the hydrants will improve the quality of the water throughout the system. They will also help with the brown water issue. The board agreed and asked Tim to start with the highest priority hydrant and install each one as time and budget allowed.

Tim reported that there will be a State Sanitary Water Inspection on June 9<sup>th</sup>. He and Gene have been working diligently to put together the Standard Operating Procedure (SOP) Manual and reporting requirements necessary for the inspection.

## **Sewer Department Report:**

Tim would like to rehab the manholes and big lift station, previously scheduled for last year, this summer. The project was put on hold to be included in the grant that was applied for, but not funded. He would also like to replace the pump in the big lift station this summer. The board was favorable.

## **Road Department Report:**

The board discussed the effectiveness noticed, thus far, of the new radar speed limit sign. Steve reported that the sign is picking up speeds from semi trucks on the highway. Tim will try to adjust the angle to correct this. Bonnie requested that the board consider installing any new signs in-between homes and not within sight of front windows. The board will take this suggestion into consideration. Steve and Dennis volunteered to drive the roads throughout the neighborhood to inventory the current signs and determine which ones need to be replaced. Cynthia obtained a quote to purchase another electronic sign with a solar panel and a conversion kit to adapt the current sign over to solar. Then there would be an electronic sign for both the mountain side and river side that could be moved around. The board reviewed the quote for a larger radar sign which costs about \$1,000 more. Steve moved to purchase another solar radar sign that was the same size as the one the District currently owns and a retrofit kit to convert the other sign to solar. Bill seconded and the motion carried.

Tim has installed 3 of the 15 speed bumps in the neighborhood this spring. He will finish the installation as soon as his summer helper, Chris, begins working. Chris will begin work on May 16<sup>th</sup>.

The board reviewed the quotes obtained from Kip Stroehecker to install asphalt at each entrance to the subdivision, as well as paving Descent. The board agreed that of the three entrances, the Harman one was in the worst shape. Dennis moved to accept the bid to pave the Harman entrance for \$12,150. Steve seconded and the motion carried. Tim will obtain a quote for recycled asphalt as well.

The board discussed the current condition of the grader and its ability to grade the roads properly due to the float mechanism. Tim obtained several quotes to purchase a new one and trade the District's in. As the quotes were quite high and the trade-in value quite low, the board felt this was not a feasible option at this time. Tim has also been trying to get Andy Weber to come out and give him a quote on grading the

roads twice a year. Other contractors will be contacted to obtain bids. As Steve and Dennis are driving around the neighborhood looking at signs, they will also take note of the condition of the roads. They will mark on a map the most problematic road areas and develop a plan for maintenance.

**Parks & Recreation Department Report:**

No Report.

**Administrative Report:**

The District is in compliance. Steve and Bill took the Oath of Office. Cynthia will file the necessary paperwork with the state.

Twenty delinquencies totaling \$9,073.44 were noted.

**Treasurer's Report:**

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for March, 2016. Dennis moved to accept the financials. Steve seconded and the motion carried.

There were no bills presented for payment.

**Old Business:**

Steve reported on the roads, right-of-ways & easements. The POA approved the corrective deed to convey all roads, right-of-ways & easements to the Metro District in exchange for the Metro quitclaiming the right-of-ways & easements back to the POA. Steve filed both documents with Archuleta County and provided the original to be put in the District files.

The board discussed tap fees. Dennis requested that the item be tabled indefinitely due to the lack of support by homeowners. Steve reported that he felt reducing the tap fees would ultimately increase the District's revenues, but any changes to the current fee structure would require a lot of research to make sure the changes were appropriate and based on sound data. The board agreed to table this item.

Robert Soniat reported on the FireWise grant. He asked for a commitment of 25% match of the grant or \$2,000 from the District before writing the proposal. The match could be either in-kind, hard cash or a combo of both. Dennis moved to approve the \$2,000 match to come from the Parks & Rec account to be earmarked for the FireWise grant, if funded. Steve seconded and the motion carried. Bill Trimarco has agreed to speak at the POA picnic in July. FireWise offers another grant to bring in an incinerator for homeowners to dispose of their slash.

**New Business:**

Bill reported that there have been no new well permit applications.

**Other Business:**

Steve gave a POA update. The only business discussed was whether to allow chickens to be kept in the neighborhood or not. The POA is looking into alternatives such as a poultry ordinance and will discuss it again next month.

Carrie requested that the entrances be mowed and speed bumps installed before Memorial Day. She also inquired about the fence bordering National Forest. Steve reported that the company that installed the fence was still performing the maintenance (5 year warranty).

There being no other business, Steve moved to adjourn the meeting at 8:22pm. Dennis seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell  
District Manager