

San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes

March 10, 2016

The meeting was called to order at 6:33 pm by Carrie Wienckowski, President. The directors present were Dennis Jeffrey, Steve Wilkins and Linda Gundelach. Bill Wittwer attended via phone. Tim McRee, Operations Manager, was also present. Homeowners, Rus & Bonnie Weathers and Robert Soniat, were also present. Cynthia Purcell, District Manager, took minutes.

Bill moved to approve the minutes for February 18, 2016. Linda seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for February – 319,300.

Tim consulted with FEI Engineering to discuss options regarding the installation of a cleanout or loop on Swiss Village to curtail the brown water issue that was present over the past year. FEI suggested installing the cleanout first to see if that mitigates the problem. If not, a loop could be considered. An easement would need to be negotiated to install the loop. Tim is also going to get quotes on materials to install a flush hydrant on Bridge Dr. as well.

Sewer Department Report:

Tim reported that the flows are up, due to run-off.

Road Department Report:

A request was received from Harm Kraai to install a speed bump by his home on Swiss Village Drive. Because his home is in the middle of the hill, a speed bump would inhibit emergency vehicles from accessing homes further up the street. It would also cause degradation to the road through ruts. Radar signs have been purchased and will be installed this spring to curtail speeding in this area. The board discussed moving the speed bump in front of Carrie Wienckowski's home further west to help alleviate the problem. Tim will be able to reinstall speed bumps in late April/early May. Cynthia will contact Mr. Kraai.

Tim and Dennis will drive the neighborhood and get an inventory of the different signs that need replacing, due to weathering. They will also determine the best spots to install the radar sign poles.

Steve reported that there is a drainage problem around the mailbox kiosk. Tim may be able to do some dirtwork around it to get it to drain around the back.

Carrie reported that she has noticed on Harman Ave. that the corners are sloughing off from cars cutting the corners too short. Tim will investigate options to address this – asphalt repair.

Parks & Recreation Department Report:

No report.

Administrative Report:

The District is in compliance.

Cynthia presented the Cancellation of Election and Declaration Deeming Candidates Elected Board of Directors Resolution. Dennis moved to adopt the Resolution. Linda seconded the motion carried. Carrie signed the resolution and Linda attested.

Cynthia presented the exemption from audit review performed by Mike Branch. Dennis moved to accept the Resolution for Exemption from Audit. Steve seconded and the motion carried. Carrie signed the resolution and Linda attested. All board members present signed the exemption to be submitted to the state.

Fifteen delinquencies totaling \$4,743.85 were noted. Cynthia will contact Doyle Smith to discuss his delinquency.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for February, 2016. Linda moved to accept the financials. Dennis seconded and the motion carried.

There were no bills presented for payment.

Old Business:

Steve reported on the roads, right-of-ways & easements. The POA is offering to submit a corrective deed to convey all roads, right-of-ways & easements to the Metro District in exchange for the Metro quitclaiming the right-of-ways & easements back to the POA. The board discussed the implications of either entity controlling the right-of-ways, due to the presence of Metro infrastructure on some of them. Steve relayed that the POA was willing to put in place a management agreement to allow the Metro District to access and maintain its infrastructure. Dennis moved to accept the POA's proposal of submitting a corrective deed, with a management plan to follow and be put in place prior to the POA election in July, in exchange for the Metro quitclaiming the right-of-ways & easements back to the POA. Bill seconded. Both Linda and Steve abstained from the vote, due to conflict of interest, and the motion carried. Cynthia will verify with Jeff whether or not a clause needs to be added to the corrective deed that states that the deed does not supersede any previously deeded property to the Metro District.

Cynthia presented tap fees from other local water districts, including Durango, for the board to review. The board requested that Cynthia put together a proposal for new, lower fees, for building a modest, 3 bedroom/2 bath home. Larger homes would incur the current fee schedule. The board also requested a proposal for implementing fees for remodeling an existing home. Cynthia will present a proposal at the next meeting.

New Business:

Bill reported that there are no new well permit applications.

Cynthia reported that Keith Archuleta will not be available to work for the District this summer, due to his military obligations. His brother, Chris, has requested to be considered for his replacement. The board was favorable.

Other Business:

Steve gave a POA update. They will be revisiting the corrective deed next month. There is a new building permit on Harebell Drive.

Robert Soniat addressed the board about applying for a FireWise grant for the neighborhood. Grants are available, up to \$10,000. They require matching funds, either cash or in-kind, at less than 50%. He suggested that Tim or his summer helper's time/labor could be used as match. The Metro would need to contribute cash as well, up to around \$5,000. He also offered to write the grant, with the assistance of Bill Trimarco (FireWise Coordinator). The funds could be used to clean up Metro owned property, as well as private homeowner's property. Dennis moved to allow Robert to pursue a FireWise grant for neighborhood clean-up. Linda seconded and the motion carried.

There being no other business, Dennis moved to adjourn the meeting at 8:10pm. Linda seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager