

**San Juan River Village Metropolitan District**  
**Regular Monthly Meeting Minutes**

February 18, 2016

The meeting was called to order at 6:32 pm by Carrie Wienckowski, President. The directors present were Dennis Jeffrey, Steve Wilkins and Linda Gundelach. Bill Wittwer attended via phone. Tim McRee, Operations Manager, was also present. Cynthia Purcell, District Manager, took minutes.

Linda moved to approve the minutes for December 10, 2015. Bill seconded and the motion carried.

**Water Department Report:**

The customer water usage report was reviewed for December – 266,150 and January – 497,450.

The board discussed procedures for Tim to implement when a leak is detected with the Datamatic software program. Tim will attempt to contact the homeowner to inform them of the findings. If the homeowner is not present, Tim will videotape the leak with his phone and email it to the homeowner. Tim will not turn off the water without the express consent of the homeowner.

Tim is going to consult with FEI Engineering to discuss options regarding the installation of a cleanout or loop on Swiss Village to curtail the brown water issue that was present over the past year.

**Sewer Department Report:**

No report.

**Road Department Report:**

The speed limit and radar display signs have been delivered. They sent the wrong speed limit (25 mph instead of 15 mph) signs and we are working to exchange them. The safety grant paid for half of the cost or \$1954.42. They were supposed to pay the vendor directly, but mistakenly paid the District. Therefore, their portion of the invoice needs to be expensed out of this year's budget.

**Parks & Recreation Department Report:**

No report.

**Administrative Report:**

The District is in compliance.

Cynthia presented Resolution 2016-1 to Appoint a DEO and Conduct Regular District Election. Dennis moved to adopt Resolution 2016-1. Steve seconded the motion carried. Carrie signed the resolution and Linda attested. Cynthia reported that two supervisor's terms are up for election this year – Bill Wittwer and Steve Wilkins. A call for nominations was posted in the Pagosa SUN and self-nomination and acceptance forms are due by next Friday. Both Steve and Bill expressed an interest in continuing to serve on the board. If there are not more candidates than offices to be filled by the deadline, Cynthia will cancel the election on March 1<sup>st</sup>.

Twenty delinquencies totaling \$7,178.87 were noted.

**Treasurer's Report:**

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund for December, 2015 and January, 2016. Steve moved to accept the financials. Dennis seconded and the motion carried.

There were no bills presented for payment.

**Old Business:**

The District was notified that it was not chosen to receive funding from the Small Communities Water and Wastewater Grant.

Steve reported on the roads, right-of-ways & easements. The POA objected to the inclusion of "greenbelt areas" in the corrective deed. Cynthia asked Jeff Driscoll to remove this wording and the POA is going to discuss this again next month. Cynthia is also going to clarify with Jeff as to what right-of-ways are and who owns the land/controls access.

Dennis requested that the board review the tap fees. He feels they are too high for someone building a normal, 3 bedroom/2 bath home. Dennis volunteered to gather research and bring a new proposal to the board for review.

**New Business:**

Bill reported that there are no new well permit applications.

**Other Business:**

Steve gave a POA update. They will be revisiting the corrective deed next month. They are also working with homeowners that have river access easements on their property to come up with win/win solutions. A path to Picnic Island is being discussed. Also, a new call-in system is being utilized for POA meetings that Julene found for free.

There being no other business, Dennis moved to adjourn the meeting at 7:54pm. Linda seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell  
District Manager