

San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes

December 10, 2015

The meeting was called to order at 6:32 pm by Carrie Wienckowski, President. The directors present were Dennis Jeffrey, Steve Wilkins, Bill Wittwer and Linda Gundelach. Property owners present were: Rus & Bonnie Weathers and Dennis Schlichter. Tim McRee, Operations Manager, was also present. Cynthia Purcell, District Manager, took minutes.

Dennis moved to approve the minutes for November 12, 2015. Steve seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for November – 264,600.

Sewer Department Report:

No report.

Road Department Report:

The board discussed speed limit sign options to install at the entrances to the subdivision and other areas that have had problems with speeders. Dennis moved to purchase 4 posts, 4 large speed limit signs, and one radar display that shows the vehicle's speed. Steve seconded and the motion carried. The radar display is battery operated and needs to be recharged after 4 weeks. This will allow the District to move the display between the 4 different sign posts. The District is still planning to rebuild the speed bumps in the spring. A safety grant is available in the amount of \$2,470 that can be used to pay for up to 50% of the total amount. Cynthia will get these ordered before the end of the year.

Parks & Recreation Department Report:

No report.

Administrative Report:

The District is in compliance.

Thirteen delinquencies totaling \$5,081.78 were noted.

The board discussed whether or not to continue the conference phone system service, GoToMeeting. Bill expressed that it is very difficult to hear what is going on when he has called in. He also felt it was difficult to participate in the discussions. It was also noted that not many homeowners were using the service. Steve expressed that because the District has an open meeting policy, anyone is welcome and encouraged to attend the meetings in person. Steve moved to discontinue the GoToMeeting service. Dennis seconded and the motion carried.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund. Linda moved to accept the financials. Dennis seconded and the motion carried.

There were no bills presented for payment.

Old Business:

The roads, right-of-ways & easements item was tabled until January.

New Business:

Cynthia presented the 2016 Budget packet. Steve moved to approve the 2016 budget package which included: Letter of Budget Transmittal, 2016 Adopted Budget, 2016 Budget Message, Resolution No. 2014-2 to Designate Official Custodian of Records and Adopt Open Records Policy, Resolution No. 2015-1 to Designate Manager to Sign for Contracts, Resolution 2015-2 to Rescind Res 2006-7 Moratorium, Resolution 2015-3 to Submit Grant Applications, Resolution 2015-4 to Certify Delinquent Accounts to Archuleta County Treasurer, Resolution 2015-5 to Adopt 2016 Budget, Resolution No. 2015-6 to Appropriate Sums, Resolution No. 2015-7 to Set Mill Levy, Resolution No. 2015-8 to Set Time & Place of Meetings, Certification of Valuation by County Assessor (11/30/15), Certification of Tax Levies, Intergovernmental Contracts/Agreements, Notice C.R.S. 32-1-104 (2), Special District Transparency Information, List of Members and Terms of Office, Notice of Meetings to be Posted, District Boundaries Map and Legal Description, and Inventory for 12/31/15. Bill seconded and the motion carried.

The board conducted employee evaluations for both Cynthia and Tim prior to the meeting. The board requested that Cynthia and Tim step out of the meeting while they discussed merit incentives. Upon returning, the board awarded each employee a merit incentive for their performance this past year.

Bill reported that there are no new well permit applications.

Other Business:

Steve gave a POA update. The mailbox kiosks are almost complete. Jeff moved the mailboxes into the structures today. The POA board tabled the roads, right-of-ways & easements issue until January. The POA has moved their bookkeeping services to Peggy Cotton's office, utilizing Lisa Quiller.

Dennis Schlichter addressed the board with several concerns. He inquired about the frequency of fire hydrants being flushed and the last time this was performed. Dennis Jeffrey reported that the fire department flushed them on a yearly basis and to contact them. Mr. Schlichter reported that he felt there was a high amount of sediment in his water line. Tim will look into this issue in the spring. Possible solutions may be installing a flush hydrant at the end of Swiss Village or looping the water line to have a constant flow at all times. Mr. Schlichter also shared a letter he had received while living in Durango from his homeowner insurance carrier. His policy had been cancelled due to poor snow removal service. His policy here in Pagosa has gone up considerably because his former policy was cancelled. He expressed concern with the District's policy of waiting until there is 6" of snow before plowing. Mr. Schlichter also shared that he felt the road repairs done this fall were inadequate. He felt the quality of material was substandard and wasn't rolled/compacted enough. The board explained that it had snowed the following day and the additional moisture made the roads soft. The crown will be re-established in the spring. The board will investigate options for higher quality material and recycled asphalt chips in the spring. Mr. Schlichter requested that the bar ditches be mowed as well. He also inquired about the overhead power lines that were used for the 3-phase power project. He felt they are a safety hazard as well as not being aesthetically pleasing. The board explained that LPEA engineered the project and it was designed to meet all standards, while being cost efficient.

There being no other business, Dennis moved to adjourn the meeting at 7:38pm. Linda seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager