

San Juan River Village Metropolitan District Regular Monthly Meeting Minutes

December 11, 2014

The meeting was called to order at 6:30 pm by Carrie Wienckowski, President. The directors present were Steve Wilkins, Bill Wittwer and Linda Gundelach. Property owner, Bonnie Weathers was present. Cynthia Purcell, District Manager, took minutes.

Bill moved to approve the minutes for November 13, 2014. Linda seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for November – 359,000.

Carrie inquired about the barricades that are still up in front of the skunk house due to the water line break. She asked if the valve had been replaced. Cynthia will ask Tim and report back.

Sewer Department Report:

No report.

Road Department Report:

The road to the boneyard will hopefully be completed before winter. Tim has turned off the water to the ditch and the District paid Andy Weber \$5,000 toward the purchase of the culvert. Andy will install the culvert and redirect the road when he has time.

Parks & Recreation Department Report:

The board discussed Metro vs. POA scope of services. Steve reported that the POA needs to review the warranty deeds and consult with their attorney to determine whether or not they will sign the quit claim deed. The POA is also working toward instituting electronic voting next year. Steve reported that the POA would still like to pursue contracting with the Metro District to maintain the fence. Cynthia will consult with Jeff Driscoll regarding steps to achieve this and what it may cost.

A presentation from the Parks & Rec Committee was on the agenda again this month, but no one was in attendance to give one. Robert Soniat dropped off a folder in Carrie's vehicle that contained questionnaires and emails from homeowners with their "wish list" items for the neighborhood. As there was no compilation or synopsis of the surveys from the Parks & Rec Committee, the board was not able to take any action. Cynthia will scan all the material and email it to board members to review.

Administrative Report:

The District is in compliance.

Twenty One delinquencies totaling \$14,890.83 were noted.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund. Linda moved to accept the financials. Bill seconded and the motion carried.

There were no bills presented for payment.

Old Business:

Cynthia presented the USFS special use permit for signature. Steve moved to enter into agreement with the USFS by signing the special use permit for the water tank infringement on the National Forest. Linda seconded and the motion carried. Carrie signed the permit.

Cynthia gave an update on the Harebell Bridge project. Archuleta County will make the final payment to Weeminuche Construction before the end of the year. A notice will be posted in the paper to announce the final payment. FEMA is still evaluating the information from SEH regarding the floodplain LOMR.

Cynthia reported that Mr. Hanslip is still waiting for the County to sign off on the driveway before returning the indemnification and release of liability to the District. Cynthia will then execute the quit claim deed for the driveway.

New Business:

The board discussed employee reviews. Carrie and Linda did Cynthia's evaluation earlier this evening. Tim's evaluation will be completed next week by Cynthia and Dennis. Upon completion of Tim's evaluation, the board will make a determination on awarding merit incentives.

Cynthia distributed and reviewed with the board the 2015 budget. Steve moved to approve the 2015 budget package which included: Letter of Budget Transmittal, 2015 Adopted Budget, 2015 Budget Message, Resolution No. 2014-2 to Designate Official Custodian of Records and Adopt Open Records Policy, Resolution No. 2014-3 to Adopt 2015 Budget, Resolution No. 2014-4 to Appropriate Sums, Resolution No. 2014-5 to Set Mill Levy, Resolution No. 2014-6 to Set Time & Place of Meetings, Certification of Valuation by County Assessor (11/26/14), Certification of Tax Levies, Intergovernmental Contracts/Agreements, Notice C.R.S. 32-1-104 (2), Special District Transparency Information, List of Members and Terms of Office, Notice of Meetings to be Posted, District Boundaries Map and Legal Description, and Inventory for 12/31/14. Bill seconded and the motion carried.

Bill reported that he has received no new well permit applications. Carrie suggested that the District consider installing a gallery well in the lot across from Doug Hampton's house. That lot is unbuildable and a new well may help with additional water storage. Cynthia reported that Gene Tautges suggested repairing the existing wells. The District will apply for grant funds to improve water storage next year. Bill suggested running efficiency tests on the existing pumps as well.

Other Business:

Steve gave an update from the POA meeting. They are working with the USFS to try to get more National Forest access points on the mountain side.

There being no other business, Bill moved to adjourn the meeting at 7:27pm. Steve seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager