

**San Juan River Village Metropolitan District
Regular Monthly Meeting Minutes**

December 10, 2013

The meeting was called to order at 6:10 pm by President, Jamie Scholl. The directors present were Bill Wittwer, Carrie Wienckowski and Dennis Jeffrey. Doug Hampton, Operations Manager, and Tim McRee, Operations, were also present. Property owners, Bob Kimber, Jan Wittwer and Annette Jeffrey were also present. Cynthia Purcell, District Manager, took minutes.

Carrie moved to approve the minutes for November 14, 2013. Bill seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for November 286,150.

Sewer Department Report:

No report.

Road Department Report:

Bill reported that he received a call from Archuleta County regarding the HUTF funds. They asked him to pick up a copy of the road list with associated lane mileage adjustments. He will review the list with Doug and Tim for accuracy.

Parks & Recreation Department Report:

Cynthia reported that the river design is being held up in the review process due to a vacancy at the state office. The current design only has room for error of about a foot of water. Due to the proximity of the homes, this is concerning to the area engineer. Cynthia met with Marty Moses, NRCS, to discuss possible design alternatives. The three alternatives include: the current design to mitigate for erosion on the north side of the river and keep the south channel open for overflow; block off the south channel, but keep the other end of the channel open for backflow to create a wetland; or remove Picnic Island and create one channel down the middle of the river. After discussion, the board was in favor of sticking to the original plan.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund. Carrie moved to accept the financial report. Bill seconded and the motion carried.

There were no bills presented for payment.

Jamie moved to adjourn the regular meeting at 6:33 pm and go into Executive Session to discuss personnel matters under statute C.R.S. 24-6-402(4)(f). Carrie seconded and the motion carried.

Upon returning from Executive Session, the regular meeting was then continued at 6:55 pm.

Administrative Report:

The District is in compliance.

Cynthia distributed and reviewed with the board the 2014 budget. Bill moved to approve the 2014 budget package which included: Letter of Budget Transmittal, 2013 Supplemental Budget, 2014 Adopted Budget, 2014 Budget Message, Resolution No. 2013-1 to Adopt Supplemental Budget for 2013, Resolution No. 2013-2 to Adopt 2014 Budget, Resolution No. 2013-3 to Appropriate Sums, Resolution No. 2013-4 to Set Mill Levy, Resolution No. 2013-5 to Set Time & Place of Meetings, Certification of Valuation by County Assessor (11/27/13), Certification of Tax Levies, Intergovernmental Contracts/Agreements, Notice C.R.S. 32-1-104 (2), Special District Transparency Information, List of Members and Terms of Office, Notice of Meetings to be Posted, District Boundaries Map and Legal Description, and Inventory for 12/31/13. Carrie seconded and the motion carried. Jamie reviewed the potential project list for 2014. The board was in favor of proceeding with building an addition on the water plant to store equipment and constructing a new meeting house. Dennis will find someone to start drafting plans.

Thirteen delinquencies totaling \$14,000.95 were noted.

Old Business:

There was nothing new to report on the bridge project.

Mr. Hanslip's project is almost complete. The road was roll tested and passed. Andy Weber will try to lay gravel down before the end of the year. The final grade would be completed next spring.

Cynthia reported that the USFS is processing the paperwork and conducting evaluations for the special permit application concerning the water tank. Becca Smith, USFS, anticipates completion next spring.

The Weather's staircase has been removed, but the pylons have been left. The board agreed to let the POA handle the issue.

New Business:

No report.

Other Business:

Bob Kimber reported that he is still considering joining the board. Due to family issues, he is not able to commit to a position at this time, but will consider an appointment next year around March. He will be available for committee work until that time. He also reported that he used to work on road graders in the past and was very familiar with the road grader the Metro owns. He offered his services to perform maintenance on the equipment, alleviating the expense of bringing someone in from out of town.

There being no other business, Bill moved to adjourn the meeting at 7:08 pm. Carrie seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager