

San Juan River Village Metropolitan District Regular Monthly Meeting Minutes

July 11, 2013

The meeting was called to order at 6:33 pm by President, Jamie Scholl. The directors present were Carrie Wienckowski and Bill Wittwer. Dennis Jeffreys attended via phone. Doug Hampton, Operations Manager, and Tim McRee, Operations, were also present. Marty Moses, NRCS, was also in attendance. Property owners present were Michelle Scholl, Brian Sinnott, Dan McCollum, Jan Wittwer, and Bob Kimber. Cynthia Purcell, District Manager, took minutes.

Marty Moses presented information about the survey he conducted on a portion of the San Juan River in April. There is erosion along the bank and the river has begun braiding into three channels. Marty explained that he will be designing a streambank restoration plan for bankfull flows which occur approximately every 2.5 years. He calculated the actual flows to be around 950 cfs at bankfull flow, but will design it for a 1200-1300 cfs flow. He proposed modifying the river to form one single channel in the middle with an inner channel (by homes) for overflow. He anticipates there will be enough material already present in the river, once cut, to use as fill. He proposed installing 4-5 bendway weirs about 75 feet apart around the bend of the river. The weirs would be angled 70% upstream and be approximately 18 feet long. The river will still be navigable by boat once the weirs are in place. Depending on the project budget, a possible crossvein could be installed to improve instream habitat. Rocks ranging from 2-5 feet in diameter will be needed. Carrie suggested talking to Davie Pitcher or CDOT about obtaining rocks from them. The Army Corp of Engineers will require a permit for this project. The process usually takes about 45 days and the permit is valid for 2 years. Marty will continue with the design to determine a budget for the project. Once a budget is formulated, grants will be sought. The project could hopefully begin next year.

Bill moved to approve the June 12, 2013 minutes. Carrie seconded and the motion carried.

Water Department Report:

The customer water usage report was reviewed for June – 457,550.

The review of tap fees was tabled until the next meeting.

The Water Plant Capacity Study was tabled until the next meeting.

The board discussed ash mitigation. Jamie and Dennis encountered Becca Smith, USFS, when she was looking for the headgate by the bridge. The USFS is putting up water monitoring stations and asked for a plan for ash mitigation from the District. Doug and Tim reported that the inlet to the ponds is being shut off each night to keep ash out of the system. Tim spoke with PAWSD and they will notify him if they encounter trouble upstream. Tim is also performing additional pH testing. There is ample storage in the water tank (10-14 days) if the water plant needs to be shut down. Tim also reported that he can treat the water by adjusting the caustic.

Tim requested a new PRV for the booster station. He would get the current one rebuilt to keep as a spare. He will get a quote for the new part and rebuilt one.

Sewer Department Report:

Tim reported that the state is requiring more stringent sampling with the new sewer permit. He is working with Gene to formulate a new sampling plan. Also, as part of the new requirements, a study is needed by next July to determine liner leakage of the lagoons. Briliam Engineering is working on this.

The board discussed the sewer road repair expenses that exceeded the approved amount. Dennis moved to approve the \$3,708.08 excess charges for payment to Hampton Construction. Carrie seconded and the motion carried. (See attached breakdown of costs)

Dan McCullum presented a bill for materials and installation of a gate at the water tank. Dan will be paid \$378.00 per his invoice. Other gates along the sewer access road are still being negotiated.

Road Department Report:

Bill reported that the BOCC terminated the HUTF Agreements with all Metro Districts. A new agreement is to be formulated by the county along with representatives of each district.

Dennis opened a discussion about the possibility of allowing parking on District roads to access the river and National Forest. This is not feasible during the winter, but he suggested allowing this during the summer. Carrie commented that emergency vehicles could be impeded from traversing the roads if parking were allowed. Additional parking areas will be sought within the neighborhood.

Bob Kimber brought forth a suggestion from Jimmy Bankston to approach bad behavior in the neighborhood in a positive manner. He suggested formulating an etiquette notebook or pamphlet to distribute that could include issues such as parking, trash cans left at curb, and others from a positive standpoint. The board was favorable of this suggestion.

The board discussed the possibility of using Mag Chloride on the roads. Dennis reported that it would cost approximately \$22,000-25,000 per year which included bio-coverage along the ponds to protect the water. There was concern that the treatment would adversely affect the environment, trees and vehicles. Jamie asked Dennis to form a committee to research the pros and cons of Mag Chloride and report back at the next meeting.

Doug reported that Steep Street and Descent are in need of repair.

Parks & Recreation Department Report:

Dennis reported that no new work has been done. He will be meeting with Andy Weber regarding moving the head gate. Tim has mowed the upper pond and repaired the aerators. Carrie requested that the sides of the roads be mowed as well.

Treasurer's Report:

Cynthia reported on the P&L's, Balance Sheet, General Fund, Sewer Fund, and Water Fund. Carrie moved to accept the financial report. Bill seconded and the motion carried.

Dennis exited the meeting because his phone battery was dying.

Administrative Report:

The District is in compliance.

The delinquencies report was reviewed. Fifteen delinquencies totaling \$13,113.79 were noted. Square Top Consulting (Island properties) is in the process of closing as a result of a short sale.

Cynthia reported that the record keeping system of the District could be better. She suggested using a file cabinet for each fund rather than large binders for each year. She also suggested making digital copies of all files to be kept off site. Jamie requested that Cynthia put together a proposal outlining the amount of time it would take to reorganize and scan the files as a special project.

Old Business:

Doug reported there was nothing new on the bridge project. Cynthia reported that an invoice from SEH just arrived for around \$11,000.

Jamie reported that Mr. Hanslip contacted him with regards to signing the Mylar replat. He is waiting to sign the document until he receives confirmation from the County that they will approve the width of the driveway.

New Business:

Doug and Tim attended a training workshop on developing an O&M manual for the District. They received a lot of valuable tools and templates to help with the process. They haven't had time to start putting this together yet.

Bill reported that his well has been drilled.

Cynthia reported that the new phone system has been installed. The water plant and clubhouse lines have ported over to the new system. The phone at Lisa's office has not due to the different prefix from the other lines. An adaptor has been ordered to install on the Verbatim that calls Tim if the water plant shuts down. Tim expressed his frustration with the new phone. It cuts in and out when he's on the phone. Jamie suggested that Tim call Skywerx to address this issue.

Cynthia reported that she searched through the old files to find information about the placement of the existing water tank. She found documents that show the District was aware that the two 16,000 gallon tanks being used were on Forest Service property. This was the reason the District installed the new tank – to have it on Metro property. Cynthia showed these documents to Becca Smith, USFS, who didn't feel they were adequate. Jamie suggested scheduling a meeting with Scott, USFS, in Durango to present this new information.

Other Business:

Jan reported on the POA. (see attached report)

Bob Kimber reported that he will be installing cameras on his property due to trespass and break-in issues. He asked if the Metro District could send a letter to homeowners about not cutting through other people's property or the water tank property. He also suggested installing cameras on the water tank property. The board discussed including this in the etiquette pamphlet. The board also discussed the possibility of making a new access point to the National Forest on the mountain side.

Dennis rejoined the meeting via phone.

Bill moved to adjourn the regular meeting and enter into executive session to discuss personnel matters. Carrie seconded and the motion carried.

Upon returning from the executive session, there being no other business, Bill moved to adjourn. Carrie seconded and the motion carried.

Respectfully submitted,

Cynthia Purcell
District Manager